



LAND AND WATER CONSERVATION FUND 2008 GRANT APPLICATION

This information is requested by authority of Michigan Natural Resources Environmental Protection Act (1994 PA 451, as amended). This application must be completed in full to apply for a grant from the Land and Water Conservation Fund.

FOR DNR USE ONLY
Application Number
Region Number

A large print version of this application is available upon request.

Section A1: Applicant, Site, Project Identification

Name of Applicant (Government Unit)		Federal ID Number		County	
Name of Authorized Representative (responsible for application day-to-day)			Title		
Address			Telephone () -		FAX () -
City		State	ZIP		E-mail
State House District		State Senate District		U.S. Congressional District	
Address of site		City, Village or Township of site			ZIP
County in which site is located	Town, Range and Section Numbers of site location		Latitude/Longitude at park entrance		
Park Name		Proposal Title			
Number of Acres to be Encumbered					

Section A2: Project Funding

See page 12 of the 2008 Land and Water Conservation Fund Application Guidelines booklet for guidance.

SOURCES OF MATCHING FUNDS	PROJECT COST AMOUNTS
a. General Funds or Local Restricted Funds (Applicant's own cash)	\$ _____ .00
b. Force Account Labor/Materials (Applicant's own paid labor or materials)	\$ _____ .00
c. Federal (CDBG only) or State Funds	\$ _____ .00
d. Cash Donations	\$ _____ .00
e. Donated Labor and/or Materials	\$ _____ .00
f. Total Match (Must be 50% of total project cost)	\$ _____ .00
g. Grant Amount Requested (Must be 50% of total project cost) (Round to the nearest 100 dollars)	\$ _____ .00
h. Total Project Cost (Must equal the total estimated cost in Section A4)	\$ _____ .00

Section A3: Explanation of Match Sources

Complete only if you entered a value for any or all of items c, d, or e in Section A2 of this application.

- c. Federal or other state funds** - Provide the information requested below for each federal or state program from which matching funds will be provided. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS ARE THE ONLY FEDERAL FUNDS THAT CAN BE USED AS MATCH.

(1) Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone ()	Amount \$

Type of Funds

☐ Grant funds awarded _____
Date grant funds approved

☐ Grant funds applied for, not yet approved _____
Estimated approval date

☐ Appropriated funds _____
Date appropriated

☐ Other, explain _____

Is documentation containing the scope of work and budget for the other grant funds included with application? ☐ No ☐ Yes

Is documentation (such as a grant approval letter) that verifies the availability of funds included with application? ☐ No ☐ Yes

(2) Program Name	Administering Agency	
Contact Name for Administering Agency	Telephone ()	Amount \$

Type of Funds

☐ Grant funds awarded _____
Date grant funds approved

☐ Grant funds applied for, not yet approved _____
Estimated approval date

☐ Appropriated funds _____
Date appropriated

☐ Other, explain _____

Is documentation containing the scope of work and budget for the other grant funds included with application? ☐ No ☐ Yes

Is documentation (such as a grant approval letter) that verifies the availability of funds included with application? ☐ No ☐ Yes

- d. Cash Donations** - List the individual sources and the amounts to be donated below.

SOURCE	AMOUNT
_____	\$ _____
_____	\$ _____
_____	\$ _____

Is a letter of intent from each donor included with application? ☐ No ☐ Yes

- e. Donated Labor or Materials** - Include each item to be donated, the source, dollar value, and how the dollar value was determined.

ITEM	SOURCE	DOLLAR VALUE	VALUATION METHOD
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

Is a letter of intent from each donor included with application? ☐ No ☐ Yes

Section A4: Project Details

Applicant's current control of the site: ☐ Fee Simple ☐ Road or Utility Easement (entrance only) _____

Project Cost Estimate Table

List the specific development scope items (play equipment, parking lot paving, landscaping) rather than aspects of project execution (materials, labor, equipment, site clearing). Do not include ineligible items such as engineering costs beyond 15% of the subtotal and contingencies.

SCOPE ITEMS Limit each item description to 25 characters. Do Not Abbreviate.		SIZE OR QUANTITY	COST
1.	_____	_____	\$ _____
2.	_____	_____	\$ _____
3.	_____	_____	\$ _____
4.	_____	_____	\$ _____
5.	_____	_____	\$ _____
6.	_____	_____	\$ _____
7.	_____	_____	\$ _____
8.	_____	_____	\$ _____
9.	_____	_____	\$ _____
10.	_____	_____	\$ _____
Permit Fees			\$ _____
		SUBTOTAL	\$ _____
ENGINEERING (These fees may not exceed 15% of subtotal)			\$ _____
TOTAL ESTIMATED COST (Total Estimated Cost must match item h. of Section A2 of this form)			\$ _____

Section B: Justification of Need

What was the date(s) of public meeting to discuss submission of the grant application? _____

If you are submitting multiple applications, what is the priority for this application?
(1 = highest) _____

What is the expiration date on your community's DNR-approved recreation plan? _____

What page(s) of your recreation plan is the need for the proposed project discussed? _____

SCHOOL DISTRICT APPLICANTS - Recreational opportunities for the general public are available at school facilities
(check all that apply):

a. ☐ During Normal School Hours ☐ Outside Normal School Hours ☐ During the Summer

b. What percentage of time (on an annual basis) will the recreation opportunities provided by this project be available to the general public? _____% per year

Section C: Applicant History and Stewardship

	NO	YES
Has applicant received DNR recreation grant(s) in the past?	<input type="checkbox"/>	<input type="checkbox"/>
If yes, does applicant currently have an open, active grant?	<input type="checkbox"/>	<input type="checkbox"/>
Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?	<input type="checkbox"/>	<input type="checkbox"/>
Does applicant have a "residents only" policy for this park or other parks or recreation facilities?	<input type="checkbox"/>	<input type="checkbox"/>

Section D: Site Conditions**NOTE: Contaminated sites are ineligible for funding under LWCF.**

Complete the following property checklist on the environmental conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.

	NO	YES	UNKNOWN
1. Is there (or has there been) contamination on any portion of the property from commercial uses (examples: manufacturing and/or minerals processing or extraction)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is there (or has there been) contamination on any portion of the property from use as a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment storage or processing, recycling or disposal facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there (or has there been) contamination on any portion of the property from storage of automotive or industrial batteries or other parts, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are there (or have there been) waste disposal pits, lagoons, or ponds on the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Provide written documentation from the Michigan Department of Environmental Quality and/or the U.S. Environmental Protection Agency certifying that remediation of any contamination has been completed.Has an environmental assessment been completed for the site? ☐ NO ☐ YES

What is the applicant's current year budget for parks and recreation? \$ _____

What are the estimated operation and maintenance costs associated with the proposed project? \$ _____

Are permits required for the development of the site? ☐ NO ☐ YES ☐ UNKNOWN

If yes, complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINE PERMIT REQUIREMENTS
_____	_____	_____
_____	_____	_____
_____	_____	_____

SECTION E: Public Access OpportunitiesWill the site be open to the ☐ general public or ☐ by group reservation only?

List the hours open to the public _____

If the site is adjacent to an inland lake or river, are other public access sites available for this water body? ☐ No ☐ Yes

How will the public be reasonably able to access this site? (check all that apply and show on site plan)

☐ Automobile ☐ Boat ☐ Public Transportation ☐ Motorized Trail ☐ Non-Motorized Trail including Mountain Bike and Hiking Trails ☐ Sidewalk or Pathway☐ Other (describe) _____Do you now or do you intend in the future to charge an entrance fee to the project site? ☐ No ☐ YesIf yes, fee schedule and policy for reduced entrance fees for low income users included with application? ☐ No ☐ Yes

SECTION F: Certification

I hereby certify that all statements on this application and the attachments hereto are true, complete, and accurate to the best of my knowledge.

Printed/typed name of authorized agent

Title of authorized agent

Signature

Date

Complete all information, sign, and mail to:

**GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925**

OVERNIGHT or EXPRESS MAIL to:

**GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
530 W ALLEGAN
LANSING MI 48933**

Mailed applications must be postmarked by the US Postal Service no later than 11:59pm March 1, 2008.

DO NOT FAX APPLICATION.